

POSITION DESCRIPTION

POSITION TITLE	Mental Health Recovery Worker, CPSP & HASS		
POSITION OVERVIEW	Provide person-centred, recovery-focused opportunities for participants who are (a) living with severe mental illness and associated functional impairment and/or (b) experiencing challenges with their living conditions.		
CLASSIFICATION	SCHADS Level 4/WCS Level 5	SERVICE LINE AREA	Mental Health
EMPLOYMENT TYPE	<input type="checkbox"/> PERMANENT <input checked="" type="checkbox"/> FIXED TERM <input type="checkbox"/> CASUAL		
EMPLOYMENT STATUS	<input checked="" type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME		HOURS PER WEEK 38
LOCATION	1 Bowes Place, Woden		
IMMEDIATE MANAGER	CPSP & HASS Team Leader		
INDUSTRIAL AGREEMENT	Woden Community Service Inc – Caring for our People, Building our Capability to Serve, - Enterprise Agreement 2021-2023		

REPORTING RELATIONSHIPS

NO OF DIRECT REPORTS	Nil	NO OF INDIRECT REPORTS	Nil
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KEY RELATIONSHIPS

INTERNAL	Mental Health and Wellbeing Teams
EXTERNAL	CHN, ACT Health including Mental Health, Justice Health, Alcohol & Drug Services

KEY ACCOUNTABILITIES

- Provide community-based, recovery-focused support to people experiencing: (a) severe mental illness with associated functional issues, and/or (b) people experiencing challenges with their living conditions (hoarding and/or squalor).
- Assist participants to engage in valued roles in their family and community.
- Ensure that services are coordinated, integrated and complementary to other services in the community.
- Support peer participation including peer groups, mentoring and educational activities.
- Provide a welcoming and professional environment for carers/family members.
- Attend and represent WCS at external stakeholder meetings.
- Ensure all administrative responsibilities are met within required timeframes.
- Contribute as an effective team member by sharing information, supporting and assisting colleagues in a proactive manner to meet program goals and timeframes.
- Contribute to the ongoing evaluation of service delivery by providing feedback to the Service. Area/Business Unit managers and participate in ongoing quality improvement of the service area.
- Engage in the evaluation of performance with your immediate manager and actively seek opportunities to develop professionally and personally through supervision and reflective practice.
- Work in accordance with workplace health and safety guidelines and follow the Policies and Procedures of the organisation.

- Apply workplace Diversity and Equity principles at all times.

EXPERIENCE & QUALIFICATIONS							
Essential Selection Criteria	<ul style="list-style-type: none"> ▪ Relevant tertiary Qualifications in Psychology, Community Development/Education, Counselling or Social Work will be preferred. The minimum qualification for the role is a Certificate IV in Mental Health or equivalent. ▪ Extensive skills, knowledge and experience in providing direct and personalised assistance through mental health outreach, providing information and referral as well as monitoring and reporting progress. ▪ An understanding and demonstrated awareness of strength-based, solution focused and recovery approaches. An understanding of social justice principles. ▪ Demonstrated ability to build supportive and respectful relationships with people experiencing mental illness and significant distress, including family members and carers. ▪ Effective communication skills, including the ability to develop strong relationships and trust with people experiencing mental illness, their families and carers. ▪ Demonstrated ability to work effectively and collaboratively in a small team and a willingness to participate in reflective practice. ▪ Demonstrated understanding of professional boundaries, privacy and confidentiality. 						
Other	<ul style="list-style-type: none"> ▪ Demonstrate at all times commitment to WCS' Purpose and Values, and follow the WCS Code of Conduct. ▪ A current Senior First Aid Certificate and Australian drivers licence. ▪ Ongoing employment is subject to a satisfactory Police check and maintaining a current ACT Working with Vulnerable People registration. ▪ Availability to work out of normal business hours when necessary. 						
Document History	Original: October 2022 Revised: February 2024 Version: V3						
Employee's name	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 25%; text-align: center;">Signature</td> <td style="width: 25%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">DATE</td> <td></td> </tr> </table>		Signature			DATE	
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